**Cosmetology**

**State Board Practicum**

**Course Syllabus**

**Instructor: Mrs. Laster**

Prerequisite: The prerequisites for this course depend upon the certification the student is

 pursuing. Prerequisites are as followed:

 Esthetician-Esthetics

 Nail Technician-Nail Care and Applications& Nail Art and Applications

 Cosmetologist- Introduction to Cosmetology, Chemical Methodology,

 Salon Practices and Management, Esthetics, Spa Techniques,

 Nail Care and Applications, and Nail Art and Applications

 Students must be at least 16 years of age, be an 11th grade or above.

1. **Course Description**

State Board Practicum is a one-credit culminating course in which students are provided a complete review of all procedures and practical skills pertaining to the program, as well as additional instruction unique to the student’s desired field in cosmetology. Upon successful completion of this course, students are able to demonstrate practical skills necessary for passing the required State Board of Cosmetology examination and for successful employment. A student who has taken all other cosmetology courses may or may not take this course prior to taking the cosmetology examination, depending upon individual needs/strengths.

The Alabama Board of Cosmetology set the licensing guidelines for this course.

1. **Instructional Philosophy**

Students will be expected to meet all course goals outlined below and be able to demonstrate their understanding of these concepts. The instruction will be application-based with minimal lecture time. Students will learn how to work independently as well as with other students by completing numerous projects while perfecting their cosmetology skills and knowledge. Assignments will require students to utilize academic skills learned in Mathematics, English, and Biology. Student’s grading assessment will be based upon individual completion of projects, participation, and testing.

1. **Textbook**

Milady’s Standard Textbook of Cosmetology

Milady’s Theory and Practical Workbook

1. **Course Objectives:**

After completing this course, the student will be expected to know:

1. Salon and Infection Control
2. State Board Rules and Regulations
3. OSHA and EPA Regulations
4. MSDS Sheets
5. Universal Precautions
* Sterilization, sanitation, and disinfection
* Blood spills
* Fire safety
1. Infection Prevention
2. Professional Development
3. State Board Rules
* Cosmetology
* Nail Technology
1. Career Opportunities
* Cosmetologist
* Nail Tech
* Esthetician
* Instructor
1. Ethics and Communication
* Principles of human relations
* Client consultation
* Phone etiquette
1. Anatomy and Physiology
2. Cells
3. Tissue
4. Structure and Functions Related to Skin and Nails
* Cellular development
* Skeletal system
* Muscular system
* Nervous system
* Circulatory system
* Excretory system
* Digestive system
* Endocrine system
* Respiratory system
1. Nail Services
2. Nail Diseases
3. Nail Disorders
4. Client Consultation
5. Manicure
6. Pedicure
7. Artificial Nails

1. **Course Outline**
2. Legal Requirements and Considerations
3. Nail Services
4. Salon Business and Entrepreneurship
5. **Course Requirements**
6. Read chapters and complete worksheets on each chapter
7. Complete projects
8. Participate in class discussions
9. Complete lab assignments
10. Complete test
11. A completed notebook
12. Appearance, attitude, and attendance
13. Sanitation and cleanup
14. **Instructional Delivery Plan**

Each lesson is presented with the different learning styles in mind.

Usually there will be an:

1. Introduction which
2. Places the lesson in context within the course as a whole
3. Explains the goal of the lesson
4. Stresses how the lesson will have professional application
5. A related video that shows how professionals function in this area of expertise/or does a step-by-step hands on demonstration
6. Students are given a real live demonstration with step-by-step instruction/students must write a step-by-step instructional sheet.
7. Students then follow the step-by-step along with the instructor.
8. Students do independent practice that is used for an assessment.
9. Teacher and students do a review, which involves book work
10. Written and hands-on test is administered
11. Students get test results
12. Additional review if given, with the test in hand for relearning/ reinforcement
13. Re-testing is done at the teacher’s discretion
14. Project and book work are put in a notebook under the nine weeks in which work is done.

In addition to the structured classroom/laboratory setting, field trips and guest speakers may be included to provide a realistic perspective of this field.

Participation in VICA allows the students to develop group and organizational skills.

1. **Assessment Grading Plan**

Performance standards: Grade calculation is based on

A 100-90 = Superior/Independent work

B 89-80 = Above average/Semi-independent work

C 79-70 = Average/Dependent work

D 69-65 = Below average/Barely dependent work

F 64 or less = Unsatisfactory/Failure/Nonproductive worker

Grade break down

\*\***50% of grade** =Theory-Class work and Test

1. Daily participation
2. Nine weeks test
3. Ethics, behavior, attitude, attention

 \*\***50% of grade** =Practical-Shop work and Promptness to task

1. Complete use of time
2. Follows instructions
3. Daily performance
4. Cleanup and work habits
5. Care of tools and equipment
6. Other:
7. Settles down quickly
8. Quality of work
9. Cooperates with teacher and students

**\*\*If sanitation and cleanup are not completed you will not receive 100% for your daily grade.**

**\*\*If sanitation is not complete your highest grade for the day-depending on what you completed will only be 50%.**

1. **Classroom/Lab Safety**
2. All students must take and pass a safety exam before entering the lab area**.**
3. The Cosmetology department classroom/ as well as the lab area equipment, meet the specification of “OSHA”
4. Students are trained to follow all the proper safety procedures according to each task.
5. A “First Aid” Kit is in the lab area

1. **Special accommodations**

If you have a disability that might require special materials, services, or assistance; **PLEASE** discuss this with your instructor immediately.